

## Health Department Palwal


### Advertisement No.1/2025 (ATF) O/o Civil Surgeon Palwal

The recruitment for the following post under the ATF (Addiction Treatment Facility) will be held in O/o Civil Surgeon Palwal purely on contract basis upto 31/3/2026 which is extendable from time to time with subjected to approval from Higher authorities. Applicants with qualification against the posts mentioned below may appear for document verification in the O/o Civil Surgeon Palwal on the date and time mentioned against the post along with the original documents of qualification, residence proofs, experience certificate and recent passport size photos.

Sr. No.	Name of Post & Program	Essential Qualification	No. of Post and Category	Honorarium (per month Consolidate)	Age Limit	Last Date of submission of documents	Document verification Date and time
1	Doctor (Medical Officer)	<b>Essential:</b> MBBS from a recognized institution along with medical council registration (preferable MD or equivalent qualification in Psychiatry)	Total=1 (UR)	Rs. 60,000/-	18-65 Years	05/05/2025	08/05/2025
2	Nurse	<b>Essential:</b> ANM (preferable: GNM / B.Sc Nursing)	Total=1 (UR)	Rs. 20,000/-	18-42 Years	05/05/2025	09/05/2025
3	Counsellor	<b>Essential:</b> Graduate in Psychology / Social work / Sociology (preferable: Masters in above disciplines)	Total=1 (UR)	Rs. 20,000/-	18-42 Years	05/05/2025	13/05/2025
4	Data Manager	<b>Essential:</b> Graduate (preferably with qualification / experience in computer applications)	Total=1 (UR)	Rs. 15,000/-	18-42 Years	05/05/2025	13/05/2025

#### Important Instructions: -

1. Filled applications should be complete in all respects along with self-attested photocopies of all relevant certificates (proof of residence and caste certificate issued by appropriate authorities is must) should reach in the office of DH&FW Society (Civil Surgeon Palwal) upto 5:00 PM till 05/05/2025.
2. Application form received after 5:00 PM on 05/05/2025 will not be entertained due to any reason.
3. Original documents in support of academic qualifications and work experience shall be required to be produced at the time of verification of Document on the given date.
4. Vacancy can be increased/decreased/cancelled as per directions from office of Direction General Health Services Haryana.
5. The appointment of selected candidates will be purely provisional and subject to fulfillment of all eligibility criteria. If it is found that information furnished by the candidate is false/ incorrect his/her candidature/selection will be terminated and also liable for legal proceeding.
6. Selection committee has all right reserves to cancel/postpone the selection process.
7. Reservation policy will be applicable as per Haryana Government Norms.
8. Experience will be considered after completion of Degree /Diploma only.
9. One application will be accepted for one post only.
10. Preference will be given to the employees who are already working or those who have worked in any State Govt./Semi Govt./UT/any Govt. Board/ Corporation/NHM.
11. The candidate whose services have been terminated from any Govt./Semi Govt./Corporate/Board/NHM will not be eligible. Person against whom any pending criminal case/FIR is lodge will also be considered as not eligible.
12. For more details contact O/o Civil Surgeon Palwal from 9 AM to 5 PM in room number 09 on any working day.
13. Application fee for the submission will be Rs.200/- which will be in the name of District Health & Family Welfare Society and it would be non-refundable and application received without receipt will not be accepted.
14. For education clarification and other criteria visit the website Palwal.gov.in and NHM Haryana.
15. Application form can be downloaded for website Palwal.gov.in
16. Candidates are advised to regularly visit for further updates at the official website Palwal.gov.in.
17. No written test or Interview will be conducted, only merit list will be prepared as per new recruitment guidelines of NHM.
18. In case of unsatisfactory performance and conduct the services will be terminated.
19. Any additional work/placement under NHM can be assigned by appointing authority.
20. All posts are nontransferable.
21. Incomplete form will be considered rejected.
22. Candidate should also have to attach photocopy of the following documents along with application form.
23. Service Bye Laws of NHM-2018 will not be applicable for all these posts.
24. Candidates to mention total no. of pages attached with the application form. No documents will be accepted after submission of application form.
25. Any 3 of the below mentioned documents to be attached along with the application form: -
  1. Passport
  2. Election ID card
  3. Ration Card with address
  4. Bank Passbook/Post Office Passbook
  5. Caste and Domicile Certificate with address and the photo issued by State Government.
  6. Parivar Pehchaan Patra
  7. Electricity Bill (not older then last 3 months).

  
 Chairman Executive Committee  
 District Health & Family Welfare Society Palwal